Tax Organizer For 2021 Income Tax Return

Prepared For:

New or Current Client W/RENTAL/BUSINESS

,

Prepared By:

AIS TAX AND FINANCIAL, LLC. 3280 TAMIAMI TRAIL U32 PT CHARLOTTE, FL 33952

This Tax Organizer can be used to help identify information needed to prepare your 2021 income tax return. Enter your 2021 tax information and if additional space is required, enclose a separate sheet with the details. If available, your prior year information has been included for reference.

Please return this Tax Organizer along with all Forms W-2, 1099, and any other relevant information that will assist in the accurate preparation of your 2021 income tax return.

If you have any questions, please feel free to contact us at (941)249-3043.

PERSONAL INFORMATION ORGANIZER

Please complete this Organizer before your appointment.

1. PERSONAL INFOR	MATION										
		0011 1711	15.	(D: ()	T	(5 (D:: 1	I 5:
Name		SSN or ITIN	Date	of Birth	Date	of Death	· '	Occupa	ation	Blind	Disabled
Taxpayer New or Current Clies Spouse Spouse if ap										-	\vdash
Street Address	ppiicable	Apt. City or	town		State		Zip C	ode		Count	y
Foreign country		Foreign provin	ce/state		Foreign postal code						
E-mail Address(es)					ne			Mobile	Phone		
2. FILING STATUS											
₩ 0: 1		.,									
X Single Married Filing Joint	☐ Check	if parent (or som	neone else)	can claim	i you as	a depen	dent or	n their r	eturn.		
Married Filing Separate	e Check	if you lived apar	t from your	spouse fo	or all of	2021.					
Head of Household Qualifying Widow(er)	Year spous	se died:									
3. DEPENDENTS											
Name	Relationship	Date of Birth	SSN or IT	IN Month	s Lived	Disabled	Full T	imel D	ependent'	s Ch	nild Care
				I	h You		1		•		enses Paid
							oxdot				
							$+$ \square				
4. REFUND INFORMA	TION										
1. Would you like to have a	any refunds direc	tly deposited into	o your ban	k account?	?					Ye	es No
Bank Account				Bank	Accour	nt					
Ownership	☐ Taxpayer ☐	Spouse Jo	oint	Owner			ПТах	payer	☐ Spou	se 🗀	Joint
Туре		Savings		Type				ecking			00
Bank name				Bank r	name	,					
Routing number _					ig numb						
Account number _				Accou	Account number						
Account outside the juris	sdiction of the Ur	ited States?	Yes	Accou	nt outsi	de the jur	risdictio	n of th	e United S	States?	☐ Yes
5. IDENTIFICATION IN	NFORMATION										
Taxpayer	_	_		Spous			_				
Type of ID:	Driver's license No ID	e State-issu	ed ID	Type o	of ID:		☐ Dri\ ☐ No	ver's lic ID	ense	State-i	ssued ID
ID number _				ID nun	nber						
Location of issuance _				Location	on of iss	suance					
Issue date _				Issue							
Expiration date _				Expira	tion dat	e					
6. HEALTH CARE INF	ORMATION										
		Id. 1	, ,								
Please indicate where you Employer [-	ealth insurance f Sponsored Mark			-			ual Insu	urance Co	mpany)

PERSONAL INFORMATION ORGANIZER

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New or Current Client W/RENTAL/BUSINESS

7. MISCELLANEOUS PERSONAL INFORMATION QUESTIONS	
1. Check the applicable boxes if you wish to contribute \$3 to the Presidential Election campaign fund. 2. Were you a victim of identity theft and have you been contacted by the IRS?	Spouse No
3. Were you (or your spouse if filing jointly) a nonresident alien for any part of 2021? Yes 4. Have you received any notices or correspondences from the IRS or state in the past 3 tax years? Yes 5. Do you have any children age 18 or under (or student under age 24) who had unearned income of more	☐ No ☐ No
than \$2,200? Yes 6. If any of your children are required to file a return, do you elect to report your child's interest and	☐ No
dividends on your return?	☐ No
7. Did you give a gift of more than \$15,000 to one or more people?	∐ No ∐ No
8. COMMENTS	

INCOME ORGANIZER

Please complete this Organizer before your appointment.

Business, Farm and Rental and Royalty Income or Loss Organizers are on separate pages.

4. SCHEDULE K-1 INCOME (1065, 1120-S AND 1041)
Attach K-1s: Payer Name Taxpayer Spouse
5. CAPITAL GAINS AND LOSSES
Attach 1099-Bs: Payer Name Taxpayer Spouse
Description State income tax refund Alimony received Date of original divorce/separation agreement Unemployment compensation Gambling winnings Jury pay Hobby income Scholarships (grants) NOL Carryforward Child support

New or Current Client W/RENTAL/BUSINESS Taxpayer Spouse Joint	BUSINESS INCOME AND EXP								
Business Product or service: Business Product or service: Business Address: City, State, and Zip Code: Did you start or acquire this business during 2021?	New or Current Clien	<u>t W/RENTA</u>	L/BUS						
Business Product or service: Business Address: City, State, and Zip Code:		ess: 🔲 Tax	payer	☐ Spo	ouse	e 🔲 Joir	nt		
Business Address: City, State, and Zip Code: Did you start or acquire this business during 2021? Yes									
Business Address: City, State, and Zip Code: Did you start or acquire this business during 2021? Yes	Business product or service:								
City, State, and Zip Code: Did you start or acquire this business during 2021?	Rusinass Addrass								
Did you start or acquire this business during 2021? Yes									
Accounting Method: Method used to value inventory: Cost		iness during 20)21? 🔲	Yes [∃ Nc)			-
Income and Cost of Goods Sold 2021 Amount 2020 Amount Gross receipts or sales Returns and allowances Univertity at beginning of year Purchases less cost of items withdrawn for personal use Cost of labor Materials and supplies Cost of labor Cost of									
Income and Cost of Goods Sold 2021 Amount 2020 Amount Gross receipts or sales Returns and allowances		· Cost					r (des	cribe)	
Gross receipts or sales Returns and allowances Other income (enclose description) Inventory at beginning of year. Cost of labor Materials and supplies	ivietrica asca to value inventory	0030		CI OI 0031 1	01 111		1 (463	51100)	
Cher costs Inventory at end of year	Gross receipts or sales Returns and allowances Other income (enclose descriped inventory at beginning of year purchases less cost of items of Cost of labor	ption). t. withdrawn for p	ersonal u	Se					2020 Amount
Inventory at end of year									
Expenses									
Advertising Commissions and fees Contract labor Depletion Employee benefits Insurance (other than health) Mortgage interest Cother interest Legal and professional fees Office expenses Pension and profit sharing Rent - Vehicle, machinery Rent - Other Repairs and maintenance Supplies. Travel Meals and entertainment Utilities Vehicle Information Vehicle description Date placed in service Cost or basis Vehicle Information Vehicle description Date placed in service Date and tolls Sales, Purchases, and Disposition of Assets in 2021 (New clients, enclose detailed listing of all depreciable assets.) Asset description Date acquired Purchase price Date sold Sales Price Business Use of Home Area used exclusively for business Total area of home Was the home used as a day care facility? Yes No Date home placed in service Casualty losses Repairs and maintenance Rent Mortgage interest Repairs and maintenance FMV of home FMV of home Real estate taxes paid Utilities and other expenses Value of land Utilities FMV of home FMV of home FMV of home FMV of home FMV of long	inventory at end or year		<u> </u>						
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Real estate taxes paid Utilities and other expenses Value of land							_	_	
Real estate taxes paid Utilities and other expenses Value of land Carryover of unallowed expenses to 2021 Yes No (if yes, enter amount)		Repa	airs and n	naintenand	ce			-	
Carryover of unallowed expenses to 2021 Yes No (if yes, enter amount)		U <u>tili</u> t	ies and o	ther expen	ises		Valu	e of land	
	Carryover of unallowed expenses	to 2021	Yes	No (if yes	, ente	er amount)			

ndicate the owner of this property:	☐ Taxpayer	Spouse	☐ Jo	int		
Description of property						
Location of property						
Did you or your family use this prop	erty during the ta	y vear for nerso	nal nurnoses f	or more		
than the greater of: (a) 14 days,					☐ Ye	s 🗌 No
Did you meet the Active Participation (To meet these requirements, you must have others to provide services in a significant and	e participated in making d bona fide sense. Sud	g management decis	ions or arranged for sions include appro		☐ Ye	s 🗌 No
new tenants, deciding on rental terms, approved Was this property fully disposed of		es, or other similar d	ecisions)		☐ Ye	s 🗌 No
was this property raily disposed of	during 2021:					3
ncome				2021 Ar	nount	2020 Amount
Rents received						
Royalties received						
Expenses				2021 Ar	nount	2020 Amount
Advertising						
Cleaning and maintenance						
Commissions						
Insurance						
Legal and other professional fees						
Management fees						
Mortgage interest paid to banks						
Other interest						
Repairs						
Supplies						
Taxes						
Utilities						
Other						
Amortization						
Amortization						
Section 481(a) adjustment						
/ehicle Information	_	S-1				
Vehicle description Business miles Actual expenses such as gas, oil,	L	ate piaced in s	ervice	C	ost or b	asis
Business miles	Commuting m	iiles	O	ther miles		
Actual expenses such as gas, oil,	repairs, etc		Parking fee	s and tolls		
Travel expenses						
Sales, Purchases, and Disposition	of Assets in 202	21				
New clients, enclose detailed listing of all depreciab	le assets.)		Dunches	D-1	ادامه	Calaa'.
Asset description		Date acquired	Purchase prid	ce Date	sold	Sales price

DEDUCTIONS ORGANIZER

Please complete this Organizer before your appointment.
Itemized Deduction Organizers are on separate pages.

New or Current Client W/RENTAL/BUSINESS

1. EDUCATION				
Attach 1098-Ts, 1098-E's and 1099-Q's: Student Name Educational Institution	Fr So Jr S		Student Loan fees Interest Paid	
2. JOB-RELATED MOVING EXPENSES		4. OTHER DED	DUCTIONS	
Description Amou Lodging Gas and Oil. Mileage Gother Miles from old home to your new workplace Miles from old home to old workplace Member of the Armed Forces? 3. IRA CONTRIBUTIONS		Alimony paid Date of original divorce Health Savings A Archer Medical Sa Jury duty repaym Foreign qualified Contributions to C Qualified business n	Rec. SSN: e/separation ccount contribution: avings Account con ent to employer housing expenses. College 529 Savings et (loss) carryover from	s
Description Amou Contributions to a Traditional IRA. Contributions to a ROTH IRA. 5. MISCELLANEOUS DEDUCTION QUESTIONS		Qualified RETT divide	erius and FTF fiet (ioss	s) carryover
Did you purchase an item(s) during 2021 for which you Did you refinance a mortgage during 2021?	 ι paid a large ar	mount of sales tax?		Yes No

ledical and Dental Expe	enses (not including re	eimbursements)			021 ount	2020 Amount
Medical/dental care insu	ance premiums (oth	er than self-emplo	oved)	7411	Journe	Amount
Medicare B and D premi						
Qualified long-term care						
Doctor, dentist, and hosp						
Prescription medicines a Medical aids such as eye						
Total transportation expe						
Other medical and denta						
					· · · · · · · · · · · · · · · · · · ·	
					204	2000
axes Paid					021 ount	2020 Amount
State and local income t	axes paid (other than	n withholdings an	d estimates)	AIII	Ount	Amount
Actual state and local ge						
State and local real estate	taxes					
Personal state/local proper	ty taxes (list type of tax	x paid)				
terest Paid			<u> </u>	2	021	2020
iterest Faiu					ount	Amount
Home mortgage interest	paid to financial inst	titution (enclose Form	m 1098 or statement)			
	paid to individual					
Home mortgage interest Individual's name	paid to individual		· · · · · · · · · · <u> </u>			
Home mortgage interest Individual's name Individual's address	paid to individual					
Home mortgage interest Individual's name Individual's address Individual's ID number						
Home mortgage interest Individual's name Individual's address Individual's ID number Qualified mortgage insul	rance premiums (VA	, FHA, RHS, or p	rivate)			
Home mortgage interest Individual's name Individual's address Individual's ID number Qualified mortgage insul	rance premiums (VA	., FHA, RHS, or p	rivate)			
Home mortgage interest Individual's name Individual's address	rance premiums (VA	., FHA, RHS, or p	rivate)			
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Home mortgage interest Individual's name Individual's address Individual's ID number Qualified mortgage insulativestment interest expensions ifts to Charity (If addition Contributions of cash or	rance premiums (VA	similar statement)	rivate)		Date give	en FMV
Home mortgage interest Individual's name Individual's address Individual's ID number Qualified mortgage insulativestment interest expensions to Charity (If addition Contributions of cash or	rance premiums (VA	similar statement)	rivate)		Date give	en FMV
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Home mortgage interest Individual's name Individual's address Individual's ID number Qualified mortgage insul	rance premiums (VA	similar statement)	rivate)		Date give	en FMV
Home mortgage interest Individual's name Individual's address Individual's ID number Qualified mortgage insulativestment interest expensions to Charity (If addition Contributions of cash or	rance premiums (VA	similar statement)	rivate)		Date give	en FMV

ITEMIZED DEDUCTIONS (continued)					
Casualty and Theft Losses (for proper Enclose supporting documentation of what is wi (If additional losses were incurred, please atta	ritten here, i.e. insurance i	reimbursen	nent, receipts for cost		
Location of property:				Residential property	Business property
				Federal Disaster	╡ '''
Description of property: Date of loss:				FEMA disaster decla	⊔ uration #
Date of loss.				1 Elvint diodotor door	
Amount of damage	Cost basis of pro	perty		Repair Costs	
Insurance reimbursement	FMV of property b	efore los	s	_ Other	
Federal monies received				Other	
Unraimburged Employee Pusiness E	vnoncoc				
Unreimbursed Employee Business E (if any depreciable assets were sold (including the vehicle		ow)			
Dues (related to job)			Information		
Subscriptions related to your work			e description		
liaanaaa and waxulatam, faaa					
Licenses and regulatory fees		Cost	laced in service		
Tools and supplies used in your work		Cost o	r basis _		
Work clothes, uniforms if required		Miles	of valida		
Medical exams required by your employer			of vehicle		
Work related education (books, tuition)			siness miles _		
Legal fees related to your job			mmuting miles _		
Job search expenses (current occupation)		Oth	er miles		
*In home office:					
Total square footage		Expe	nses		
Office square footage			ual expenses		
Office square footage			as, oil, repairs, etc)		
Rent		Par	king fees and tol	ls	
Insurance		Tra	vel expenses		_
Utilities			•		_
Repairs/Maintance					
*Questions relating to mortage interest, taxe	es, and casualty losses w	ere asked	previously		
Sales, Purchases, and Disposition of (New clients, enclose detailed listing of all depreciable as:					
T S Asset description	Date a	cquired	Purchase price	Date sold	Sales price
·			•		·
	<u>'</u>			!	
Investment Related Expenses		Othe	r Misc. Deduction	ons	
Tax preparation fees		Gam	hling losses		
Safe deposit box		Ectot	bling losses	in respect of a decade	ont)
Custodial, trust admin fees			olio from Schedu		
Fees to collect interest and dividends		Unred	covered investment	in a pension	
Tax advice not related to investment income					
Legal fees related to producing taxable income			ed persons work expe	-	
Other		Othe			
Other		Othe	r		
Other		Othe	r		

CREDITS AND PAYMENTS ORGANIZER

Please complete this Organizer before your appointment.

1. REBATE RECOVERY C		MIC IMPACT D	AVMENT DECEIVED		
I. REBATE RECOVERT C	REDIT - ECONO	JIVIIC IIVIPACT P	ATMENT RECEIVED		
Taxpayer					
Spouse					
2. ADVANCE CHILD TAX	CREDIT - PAYM	IENT AMOUNT I	RECEIVED		
				0	
July		August			
October		November · ·		December	
3. CHILD CARE CREDIT					
Attach Daycare Provider Statem	nent(s):		-	Telephone Identification	on
-	Address		Tax-Exempt	Number Number	
			— H -		
			— <u> </u>		
4. RESIDENTIAL ENERGY	/ CDEDIT				
4. RESIDENTIAL ENERGI	CREDIT				
Solar electric property		·	Metal or asphalt roo	of	
Solar water heating			•	nd skylights	
Small wind energy				or central air conditioner.	
Geothermal heat pump				ne or oil water heater	
Fuel cell property					
Insulation material				ne or oil furnace	
Exterior doors		•	Advanced main air	circulating fan	·
1 Were the qualified improve	manta far vaur ma	in hama in tha Uni	tad Ctataa?		
 Were the qualified improve Were any of the improvement 					
2. Were any or the improvement	ents related to the	CONSTRUCTION OF THIS	s main nome:		· · L Yes L No
5. MISCELLANEOUS CRE	DIT QUESTION	IS			
1. Did you pay any expenses re					
2. Are you currently repaying th	e First-Time Home	ebuyer Credit?			∐Yes ∐No
3. Do you (and your spouse) ha		•	•		
4. Were you issued a Mortgage	Credit Certificate	(MCC) by a state of	or local governmental un	it or agency?	∐Yes ∐No
6. ESTIMATED TAX PAYN	MENTS				
Federal estimated payments				Date Paid	Amount Paid
Applied from 2020 federal refu	nd				
1st quarter payment				· · ·	
2nd quarter payment					
3rd quarter payment				· ·	
4th quarter payment					
State actimated normants	Date Paid	Amount Doid	Local catimated as:	nents Date Paid	Amount Doid
State estimated payments	1	Amount Paid	Local estimated paym	eal refund	Amount Paid
Applied from 2020 state refund 1st quarter payment			Applied from 2020 loc		
2nd quarter payment.			2nd quarter navment		
3rd quarter payment			3rd quarter payment		
4th quarter payment			4th quarter payment		
State Name			Locality Name		
			,	· · · · · · · · · · · · · · · · · · ·	